



ASPEN ISLAND

Introduction

1. Aspen Island is located in the eastern side of Lake Burley Griffin's Central Basin and land access to the Island is through Kings Park.
2. The Island is home to the National Carillon and it also supports three separate grassed areas which are suitable for picnics and small social functions. The three areas are referred to as follows:
 - a. Area A: the area on the north-western side of the Island;
 - b. Area B: the area on the north-eastern side of the Island (to the right of the footbridge); and
 - c. Area C: the larger area, on the southern half of the Island (to the left of the footbridge).

Booking a Venue

3. The booking of a venue for events, including weddings, may be made through the National Capital Authority (NCA) Events Officer on (02) 6271 2888.

The National Carillon

4. The National Carillon, a purpose-built tower housing 53 stationary bronze bells, is located on Aspen Island and its primary function is to provide public recitals at regularly appointed times. It is crucial that all activities scheduled on and around the Island take into account and respect the rights of the public to listen to and enjoy the music undisturbed, and that no excess noise be made during the recitals.

Carillon Recital Timings

5. Recitals are conducted at the Carillon on a regular basis. The recital timings are as follows:
 - a. **Spring, Summer and Autumn (September - May):**
 - i) Monday, Wednesday, Friday and Sunday: 12.30 pm to 1.20 pm.
 - b. **Winter (June - August):**
 - i) Wednesday and Sunday: 12.30 pm to 1.20 pm.
 - c. **Summer Twilight Recitals (December - February):**
 - i) Tuesday: 7.30 pm to 8.30 pm.
6. The Westminster Chimes play on the quarter hour from 7.00 am to 10 pm every day.
7. Visitors to the Island are requested not to play their own music during the above listed recitals.

Requests for Carillon Recitals

8. Requests for recitals, outside the laid down timings at Paragraph 5, may be made through one of the Carillon co-ordinators (Ms Lyn Fuller – (02) 6297 5312, or Ms Joan Chia (02) 6281 6548) in conjunction with the National Capital Exhibition Facilities Manager ((02) 6257 1068). A combined administrative and recital fee will be charged for any requests, however, no requests will be accepted for the period 2.00 pm – 4.00 pm on weekends and public holidays.

9. All requests for recitals are to be submitted at least two months in advance of the required date to ensure adequate staffing levels and co-ordination.

Weddings

10. It is requested that weddings do not take place during the recital timings as listed at Paragraph 5. Bookings for weddings should be made through the NCA Events Officer on (02) 6271 2888.

Confetti

11. Rose petals are the only accepted form of confetti.

Access

12. Access to the Island is through Kings Park (vehicle entry into the Park is along Wendouree Drive, which runs off Constitution Avenue between Anzac Park East and Creswell Street, Campbell). No vehicles (including horse and carriage), other than necessary service vehicles, are allowed entry onto the Island.

Car Parks

13. The only authorised car parking area is the car park, adjacent to the Island, in Kings Park.

Power

14. The Island has the following power source outlets:

Area	Power Type	Location	Qty
Area A	2 x double 10 amp 240 v	On floodlight frame	1
Area B	2 x double 10 amp 240 v	On floodlight frame	1
Area C	1 x 3 phase 32 amp	On floodlight frame	1
	2 x double 10 amp 240 v	In-ground	1

15. There is no charge for the use of the outlets and the key to access the power is available from the NCA Events Officer on (02) 6271 2833. A bond of \$25 is levied on keys issued by the NCA and the bond is refunded when keys are returned to the NCA by the agreed time.

Lighting

16. The Island's floodlights switch-on automatically at dusk.

Water

17. The Island has one public access fresh water tap and it is located at Area B.

Barbecues

18. There is an electrical barbecue on the Island and it is located at the southern end of Area C.

The Chimes Function Room

19. The Carillon's Chimes Function Room may be hired for functions or receptions; the facility can accommodate 24 people sitting, or 40 standing. Hire of the facility ranges from \$300 (plus expenses) and bookings are to be made through the National Capital Exhibition on (02) 6257 1068.

Public Toilets

20. There are no public toilets on the Island. The closest toilets are in Kings Park and they are located near the HMAS Canberra Memorial, north of the Island. The toilets are available from 7.00 am to 7.00 pm (9.00 pm during daylight saving).

Structures

21. Temporary structures (works) may be erected on Aspen Island's Area C, in association with an event. However, any such structures require the prior approval, in writing, of the NCA. An Application for Works Approval should be submitted to the NCA at least 21 days prior to the event. Structures (works) include marquees, tents, sun-shelters, fencing, barricades, amusements (eg. jumping castles), stages, dais's, signs, banners, port-a-loos, buoys etc. A Works Approval Application usually attracts a \$25 fee.

22. Chairs, tables and decorations are permitted, however, they must be removed immediately following the event and these items do not require a works request.

Camping

23. Camping on the Island, day or night, is not permitted.